

Considerations for In-Person Meetings

During Times of Pandemic

[\(Source page 8: method-conducting-council-meetings10318.pdf\)](#)

When this guidebook was written, the COVID-19 pandemic was in a third spike of new infections. States and cities had tightened and relaxed restrictions, only to tighten them yet again. Throughout these cycles of public health measures, authorities continuously sought to prevent the spread of disease and protect the vulnerable who have pre-existing medical conditions or exceed 60 years of age. Until COVID-19 is eradicated and no longer a public health concern, Grand Knights must exercise prudential judgement when holding in-person meetings. These meetings may not put members, volunteers, or guests at risk. Physical attendance should not be demanded of any member who is concerned about risks to his health. The following suggestions, which are not all encompassing, should be followed:

- Obey the rules and guidelines of the Center for Disease Control, state, county, city, diocese, and parish.
- Host only essential meetings in-person. Hold non-essential meetings virtually.
- Use entry controls to prohibit attendance by sick members.
- Record the name and contact information of attendees.
- Use personal protective equipment (masks and gloves) required by local authorities.
- Observe social distancing and group size requirements.
- Disinfect surfaces before and after the meeting.
- Use hand sanitizer extensively.
- Do not offer self-serve food or drink.
- Arrange for virtual participation by members who are unable to physically attend.