Help to display tools on a page
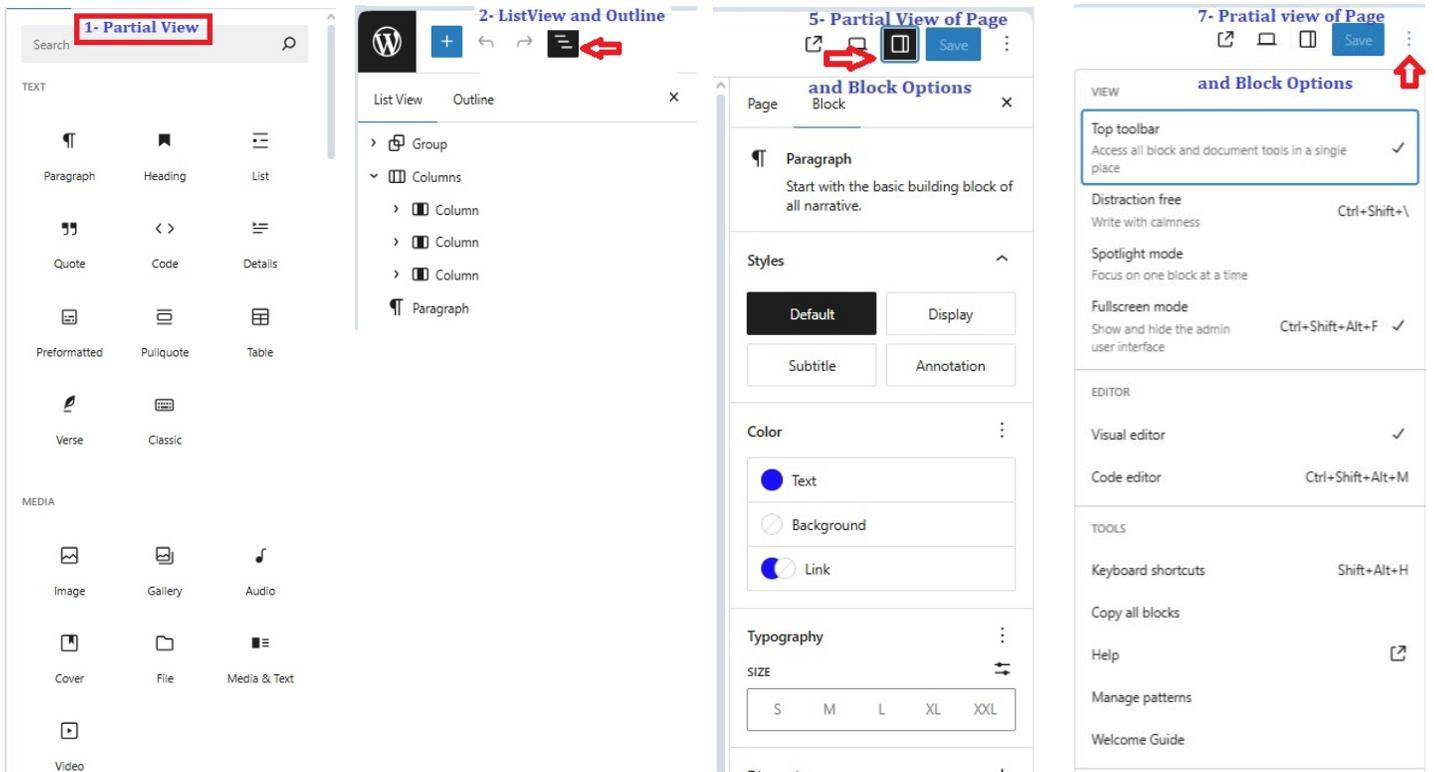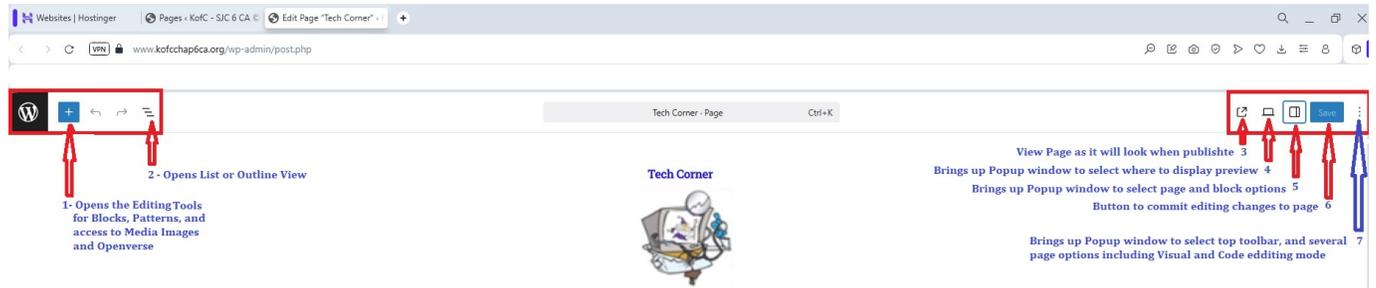
Here are a look at how to access and display the typical tools needed to edit a page.
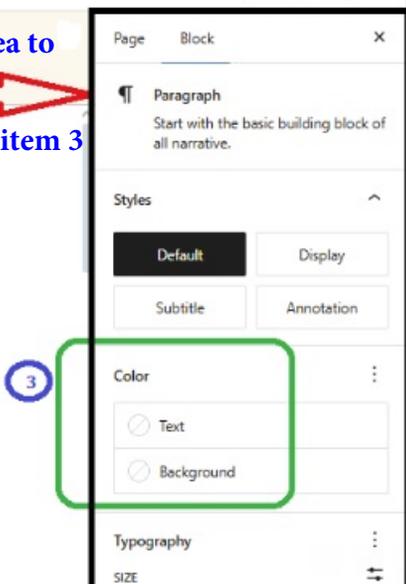

Tech Corner · Page   Ctrl+K

Tech Corner

2 - Opens List or Outline View

1- Opens the Editing Tools
for Blocks, Patterns, and
access to Media Images
and Openverse

View Page as it will look when publishte   3
Brings up Popup window to select where to display preview   4
Brings up Popup window to select page and block options   5
Button to commit editing changes to page   6

Brings up Popup window to select top toolbar, and several   7
page options including Visual and Code edditing mode

1- Partial View

Search

TEXT

¶ Paragraph	■ Heading	☰ List
🗣 Quote	< > Code	☰ Details
⊡ Preformatted	⊟ Pullquote	⊞ Table
✎ Verse	⌨ Classic	

MEDIA

🖼 Image	🖼 Gallery	♪ Audio
🔖 Cover	🗀 File	▤ Media & Text
▶ Video		

2- ListView and Outline

List View   Outline   ✕

- ⌄ 🗗 Group
- ⌄ ▥ Columns
  - › ▥ Column
  - › ▥ Column
  - › ▥ Column
- ¶ Paragraph

5- Partial View of Page and Block Options

Page   Block   ✕

¶ **Paragraph**
Start with the basic building block of all narrative.

Styles ^

| Default | Display |
| Subtitle | Annotation |

Color ⋮

- 🔵 Text
- ⊘ Background
- 🔘 Link

Typography ⋮

SIZE

| S | M | L | XL | XXL |

Dimensions

7- Pratial view of Page and Block Options

VIEW

Top toolbar ✓
Access all block and document tools in a single place

Distraction free   Ctrl+Shift+\
Write with calmness

Spotlight mode
Focus on one block at a time

Fullscreen mode   Ctrl+Shift+Alt+F ✓
Show and hide the admin user interface

EDITOR

Visual editor   ✓

Code editor   Ctrl+Shift+Alt+M

TOOLS

Keyboard shortcuts   Shift+Alt+H

Copy all blocks

Help   ↗

Manage patterns

Welcome Guide

Item 5 expanded (partial view):

Click on button ①

Save

Look at this area to

select text and background colors

② →

shown below in item 3

Page   Block   ✕

¶ **Paragraph**
Start with the basic building block of all narrative.

Styles ^

| Default | Display |
| Subtitle | Annotation |

③ **Color** ⋮

- ⊘ Text
- ⊘ Background

Typography ⋮

SIZE

Rev. 1.1

Tools to help you pick colors

Here are some links to help you get help when working with colors and their respective codes.

Nice general HTML Color Code selector:

https://htmlcolorcodes.com/color-picker/

For web developers, a color picking tools:

https://developer.mozilla.org/en-US/docs/Web/CSS/CSS_Colors/

Color_picker_tool

For the times that you have a picture that you would like to touch up or match a specific

color: **https://html-color-codes.info/colors-from-image/**

Tools for working with images

A tool to create a transparent image:

From Microsoft, Transparent PNG Generator

https://www.microsoft.com/en-us/p/transparent-png-

generator/9wzdncrdxxm0?activetab=pivot:overviewtab

Here is a nice simple and free online tool: "Pixlr Editor" to create transparent backgrounds for

images **https://pixlr.com/editor/**